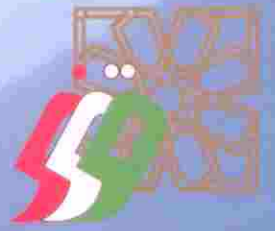


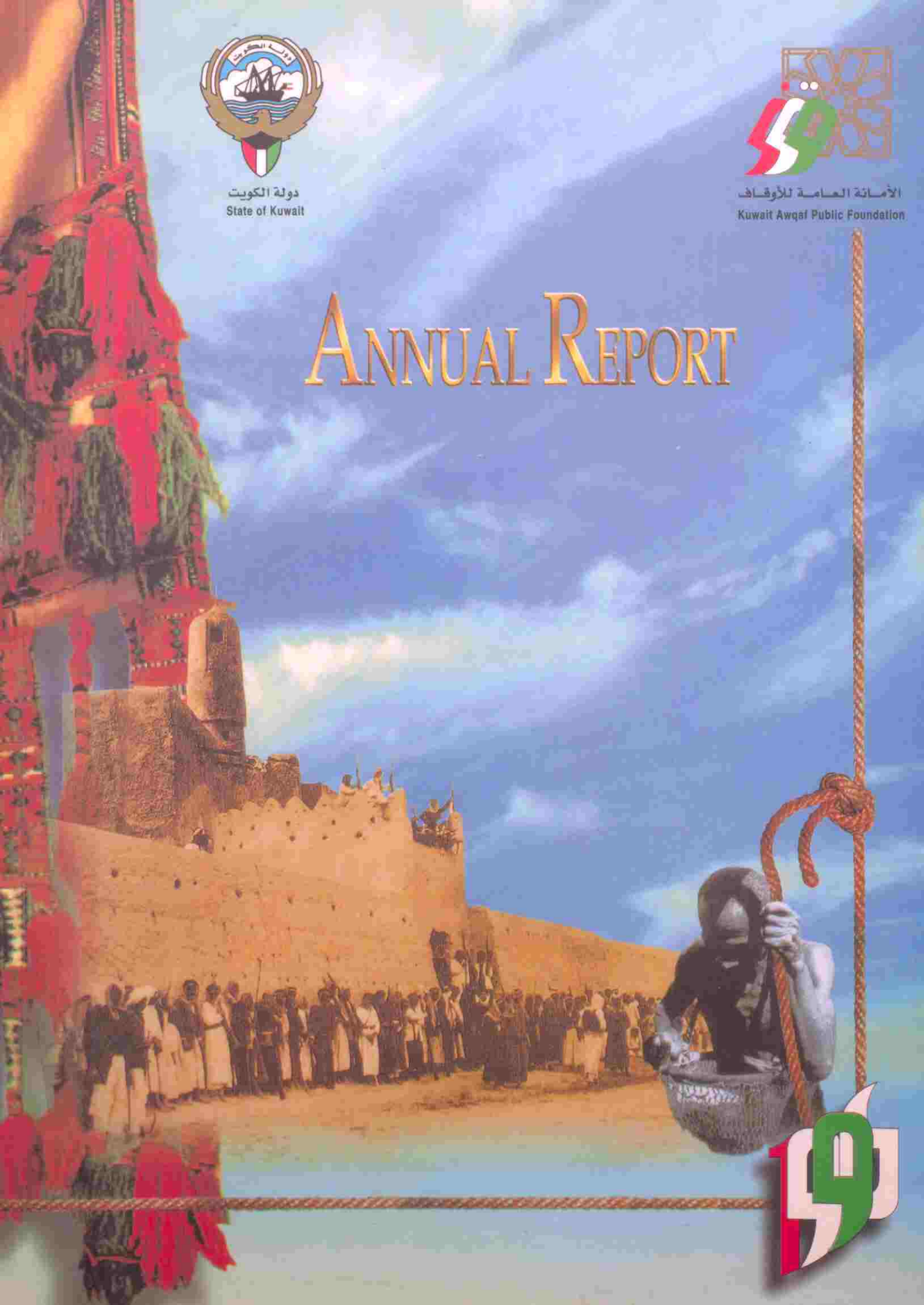


دولة الكويت
State of Kuwait



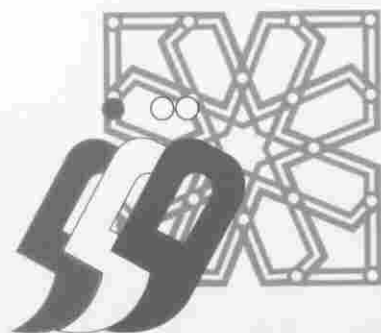
الأمانة العامة للأوقاف
Kuwait Awqaf Public Foundation

ANNUAL REPORT



IN THE NAME OF ALLAH
MOST GRACIOUS
MOST MERCIFUL

1996 Annual Report



kuwait Awqaf public Foundation





*H . H . Sheikh Saad Al Abdulla Al Salem AL Sabah
Crown Prince and Prime Minister*



*H . H . Sheikh Jaber Al Ahmed Al Jaber Al Sabah
Amir of the State of Kuwait*

Contents



- Introduction:
 - The Word of H.E. the Minister of Justice and Minister of Awqaf & Islamic Affairs.
 - The word of (KAPF) Secretary - General
- The Organisational structure:
 - The Strategic trends.
 - The organisational structure.
 - Internal Work Institutions.
 - Work Systems.
 - Human development.
 - Accountancy Structure.
- Calling for Waqf.
- Developmental Spending.
- Investment.
- Relations and Joint Work.
- Academic Activity.



The Mission

Establishing waqf as an effective shari'a developmental formula in the institutional structure of a society, and activating the management of waqf resources in a way that realises the shari'a purposes as set by the dedicators (Waqifs), promotes the society and boosts the contemporary Islamic civil trends.





The Administrative Organization of KAPF



Abdul Mohsen Al Othman
Secretary - general



Dr. Khaled Al Hagery KAPF
Dy Secretary General for Invest-
ment Office



Mr. Abdul Wahab Al Houti
KAPF Dy Secretary - General for-
Waqf Affairs



Mr. Dahi Al Fadhli
KAPF Dy Secretary General For Ad-
ministrative & Technical Support



Member of Awqaf Affairs Board



Mr. Mohammed Dhuifalah Sharar
Minister of Justice and Minister of
Awqaf & Islamic Affairs
chairman from 15 - 10 - 96



Dr. Ali F. Al Zumai Minister
of Awqaf & Islamic Affairs
Chairman up to 14 - 10 - 96



Mr. Bader Suleiman Al Jaralla
general Invest. Authority



Mr. Abdul Mohsen Al Othman
KAPF Secretary general



Mr. Khaled Al Zeer
Under secretary of the Ministry of
Awqaf & Islamic Affairs



Mr. Fahed Mezyed Al Raja'an
Director - General of Social
Security Establishment



Mr. Abdul Qader Dahi Al Ajeel
Zakat House Acting Director



Dr. Fuad Al Omar
Zakat House Director



Mr. Abdul Mohsen Yosef Al
Haneef
Finance Ministry Under
Secretary



Mr. Musaed Mohammed
Al Madij



Mr. Mohammed Hadi Al Awadhi



Mr. Ahmed Saad Al Jasser



The activities of KAPF appeared at their best in 1996 as they manifested a great deal of high performance. New awqaf were added, waqf investments increased and the governmental and non-governmental activities extended to include numerous areas. The dedicators (waqifs), their descendants and relatives received due attention. Relations with other similar organizations in the Arab and Islamic world were boosted. Choosing KAPF as a distinguished organization in 1996 came to crown the activities of KAPF.

The successes achieved in 1996 double our responsibilities to make the waqf activity stronger and more effective, besides realising better revenues.

Talking about the future of the waqf work and its horizons emphasizes the necessity for completing the Waqf law so as to form an integrated system for waqf regulations, besides being a comprehensive system which combines the compliance with the sharia purposes and the ability to address the current issues so to as to respond to their requirements and needs.

The successes achieved by KAPF and the maturity it acquired still stand in need of objective evaluation to guide its progress, set priorities and seek coordination with governmental and non-governmental organizations.

Among the remarkable achievements of KAPF during this year is the completion of the "Strategic Vision to Promote the Developmental Role of waqf" This study is the outcome of genuine debates about the present situation of waqf in Kuwait and means of promoting it. It also represents an evaluation of the field studies meant to develop wakf conducted by the Ministry of Awqaf and Islamic Affairs during the era of reconstruction. In view of its positive implications, the study was hailed by the Awqaf Affairs Board members.

These successes would not have been achieved without the sponsorship of H.H the Amir Sheikh Jaber Al Ahmad Al Jaber Al Sabah and H.H. Sheikh Saad Al Abdulla Al Salem Al Sabah, the Crown Prince and Prime Minister.

We should not forget our charitable countrymen who used to advance in charities and dedication. In spite of the hard times they witnessed in the past, their dedications and contributions continued to rise. Such trends reflect a compliance with the religious teachings and the Sunnah of the Prophet which continue to govern the trends of the Kuwaitis. To all those people who extended support to Waqf, we give our thanks. We also thank the Awqaf Affairs Board, the Funds boards and Waqf Projects for their role in pushing ahead the waqf work, guiding its progress and consolidating its link to the society.

Thanks are also due to the ex-ministers of Awqaf, namely Dr. Ali Fahd Al Zumai, the present Minister of planning and Administrative Development whose invaluable help and sound advice attended every stage of this emerging experience. I would also like to thank KAPF Secretary-General, his assistants and colleagues and all KAPF staff for their distinguished performance in carrying out their responsibilities. Finally I seek God's succour to help us all in carrying our responsibilities to serve our religion and country through the directions of H.H the Amir and H.H the Crown Prince.

Mohammad Dhaifallah Sharar





Waqf in Islam has its own intrinsic merits which distinguish it from waqf in other religions and civilizations. Its boundaries extended to cover all means conducive to man's good, happiness and satisfaction of his lawful needs. Its objectives went beyond those stipulated in other religions and civilizations which restricted them to worship houses and what is dedicated thereto.

Through this liberal Islamic viewpoint, waqf emerged in the Islamic history as early as the revelation of the eternal message of Islam to contribute to the formulation of the

Islamic civilization with its humanitarian and developmental components. Such a leading position continued to be occupied by the waqf throughout the chequered history because it acquired its effectiveness and vitality from its nature. Meanwhile, it is protected by the Sharia regulations associated with the Islamic faith. Just like most institutions, waqf had suffered a decline during the dark ages of Islamic civilization and so it failed to carry out its message properly. Following the Islamic awakening, the Islamic communities turned their attention to its tradition, aiming to revive it, restore its treasures and highlight its leading experiences in an attempt to preserve its identity on the one hand, and to comply with religion and shari'a on the other. These communities believed that in the interest of the nation's good, the measures once applied in the past must be adopted in the present and the future. In the light of this sound thinking, many institutions, including waqf, were established. It is noteworthy to mention here that Kuwait has a leading experience in this respect for which it takes credit.

The Kuwaiti waqf experience aims to revive the civil role of waqf and to magnify its contributions in promoting society.

This trend must not be viewed as a novelty, neither should it be taken as an unnecessary involvement of waqf in irrelevant issues or a deviation from its shari'a determinants. Rather, it is a strict commitment to its sharia regulations and conditions. It comes as a serious and responsible response to religious, social and national incentives, as well as recalling examples of its historical applications. Needless to say that waqf throughout the Islamic history had been a continuous and overflowing source of abundance, besides playing a pivotal role in constructing our Arabic and Islamic civilization.

With great satisfaction, we have followed these successes achieved by the Kuwaiti waqf experience which caused it to emerge as an effective social force. The experience took the religious regulations as its framework and the multi-dimensional development as an objective. I thank Allah the Almighty who enabled me to participate in this splendid work. The previous years were plentiful as KAPF succeeded in making immense steps and managed to overcome the difficulties and cope with the challenges. It went ahead to establish an efficient institution and thereby it gained visibility at the national and Islamic levels. It was a source of pleasure to find that warm reception accorded to our experience as a successful Islamic one which must be reckoned with and disseminated.



4 - Attending to the dedicators' descendants:

In consideration of the charitable people who dedicated all their monies or part thereof, KAPF turned its attention to their descendants in recognition of their noble deeds. The subsidies extended to them amounted to KD 367,736.00 in 1996.

5 - Supporting governmental and non-governmental activities.

Feeling the importance of coordination and cooperation with the various institutions, KAPF went ahead to support the projects submitted by the governmental bodies, for example, the Ministry of Education, the Ministry of Social Affairs and Labour and the University of Kuwait.

Furthermore, KAPF boosted cooperation and coordination ties with the public societies through extending direct support to their activities and participating therein. The subsidies extended to governmental and non-governmental organizations amounted to KD 982,087.00 in 1996.

Needless to say that KAPF supported the Islamic activities undertaken by the Ministry of Awqaf and Islamic Affairs by providing KD 500,000.00 to be spent on the mosques, Imams, Muazzens and preachers.

6 - Development of Waqf Expenditures:

In view of the widening activities of the Funds and projects, besides distributing KAPF support to various areas, the waqf expenditures showed a remarkable increase. In 1994, these expenses were KD 1,557,057.00; in 1995 they amounted to KD 3,809,474.00, and in 1996 they reached KD 4,048,797.00.

7 - Strengthening Relations with Foreign Islamic Organizations:

KAPF established working relations with similar Arab and Islamic institutions. Visits and consultations were exchanged and agreements were concluded, for example, agreements were concluded with the Islamic Development Bank (IDB), the University of Al Azhar, ISECO, besides following up the execution of the cooperation agreements concluded with some GCC countries and the Arab Republic of Egypt in the waqf areas.

KAPF activities extended to other areas by acquiring a membership in some NGO's. Upon the request made by the Executive Council of the conference of the Ministers of Awqaf & Islamic Affairs, the State of Kuwait represented by KAPF was charged with carrying out the "Strategic Vision to Promote the Developmental Role of Waqf" to be submitted to the general conference of the Ministers of Awqaf and Islamic Affairs due to be held in Jakarta, Indonesia in 1997. In the end, Kuwait was honoured by being selected as the coordinating country in the field of waqf at an international level. The Kuwaiti waqf experience culminated in the forum organized by the IDB in the State of Bahrain under the title of the "Forum on the Kuwaiti Waqf experience."

In carrying out all these tasks, we are greatly indebted to H.H the Amir Sheikh Jaber Al Ahmed Al Sabah and H.H. Sheikh Saad Al Abdulla Al Salem Al Sabah the Crown Prince and Premier whose unlimited support made all this work possible. The role of the Kuwaiti people in supporting KAPF is unforgettable. We should not forget to recall with high appreciation the old hand waqifs and the new ones who followed their example and responded to the waqf call and extended all types of support to it. We thank also the members of the Awqaf Affairs Board for





Another year elapsed and KAPF is going ahead with implementing its mission, bearing the responsibility and exerting considerable efforts to revive this community presence of waqf by virtue of its being the Islamic and historical institution in charge of promoting Islamic communities.

The previous years witnessed highly developed achievements in terms of setting the infrastructure of KAPF, preparing the regulations, by-laws, policies and operational systems.

The big strides, however, came in 1996 and exceeded all expectations and overcame all stalls and impediments which were likely to impair the progress of KAPF.

We thank God the Almighty for the help which caused us to realize good results as KAPF was shown to combine modern originality while sticking to the Sharia principles and the established values and traditions. The selection of KAPF by KUNA as the distinguished administrative personality for 1996 came to crown the efforts of our institution.

It is a source of pleasure for KAPF to present to the Kuwaitis in this report a statement and integrated data on its activities through which it sought to achieve its objectives.

We are interested in indicating the most prominent activities which are exemplified in the following:-

1- Honouring H.H The Amir:

Kuwait honoured H.H the Amir Sheikh Jaber Al Ahmad Al Sabah on the occasion of choosing him as the charitable personality for 1995. KAPF held a party at the beginning of this year in which the "giving" quality of the Kuwaitis was highlighted through H.H the Amir.

2 - Adding new Awqaf:

The activities of KAPF boosted the citizens' sentiment for dedication. At the beginning the value of the awqaf entrusted to KAPF did not go above KD 250,000.000, then rose to KD 500,000.00 in 1995 and then rose to more than KD 2 million.

3 - Waqf investment revenues increased:

KAPF is entrusted to invest the waqf monies through various investment formulas which mesh with the Sharia regulations in coordination with an approved strategy supervised by a specialised committee. The investment of KAPF diversified inside and outside Kuwait as it covered real estate, financial and other instruments of modern investment.

Investment operations, to everyone's relief, manifest an ongoing growth in the investment revenues. In 1994, the net revenues amounted to KD 7,027,795.00. and then rose in 1995 to KD 8,626,787.00. In 1996 they amounted to KD 10,139,364.00.

On the other hand, KAPF goes ahead with requalifying the real estate assets, either by rebuilding, restoring or substituting them.

Organisational Structure

■ *Strategic trends*

Based on KAPF tendency to develop the basics of undertaking its responsibilities in line with a clearcut strategy and to execute it through an administrative structure having the adequate tools to call for waqf, preserve and maintain its assets, to revive waqf and cause it to restore its glorious history which prevailed during the heyday of Islam, and to contribute to the development of society in various areas, besides strengthening and intensifying the immense start of KAPF during the last period, KAPF signed an agreement with the Human Investment Company to draw up the future strategy of KAPF, together with the first three operational plans. The strategy document is expected to cover the period from Jan 1997 to Dec 2005. This will minimally include:



- KAPF future vision.
- KAPF Mission
- Strategic Objectives.
- Strategy for each objective.
- General Policies.
- Strategy Projects.



their fruitful cooperation and understanding of the waqf mission. Special thanks are due to the Funds' boards of directors for leading the waqf activities and realizing those achievements in the best way possible through their exceptional efforts. At the same time I would like to highlight the exceptional and ceaseless efforts of the ex. minister Dr Ali Fahd Al Zumai who delivered the trust to the new minister Mr. Mohammad Dhaifallah Sharar following the new formation of the cabinet in October 1996. The new minister took over the responsibility of strengthening KAPF rally and extending all possible support to help it realize its objectives and carry out its message.

I would like to express my utmost satisfaction for working with KAPF personnel: deputies, supervisors, executives and advisors who dedicated their time, thought, knowledge and effort to contribute to the progress of waqf work and strengthen its institutional components.

Thanks are also due to Mr Abdul Aziz Al Hattab for his sincere efforts which contributed to preparing and producing this report.

Our charitable and goodly people who established the history & waqf through their noble initiatives are called to extend every possible support to waqf and to choose the suitable waqf formula for their charitable work. We look forward to their cooperation with the waqf funds and projects to strengthen and develop our beloved country and awqaf awakening forming a component of our social values fabric.

May Allah the Almighty help us in our sincere efforts to serve our country and people through Islamic formulas, verily He is the best Guide and Helper.

Abdul Mohsen Mohammad Al Othman



The board held a number of sessions during 1996 in which various issues were discussed, including:

- The final accounts of waqf for the fiscal year 1994.
- The final accounts of waqf for the fiscal year 1995.
- Publishing the final accounts of waqf.
- The control exercised by the Accountancy Diwan on the waqf funds.
- The outcome of the second forum of KAPF.
- Appointing an auditing bureau to audit KAPF accounts for 1996.
- The expanded meeting of the waqf Funds' Boards' on 18/6/1996.

■ The standing committees

The Sharia Committee

The Amiri Decree (Article 10) on the establishment of KAPF stipulates that a sharia committee must be formed to extend legal advice with respect to KAPF activities. The Committee held a number of meetings in which several relevant issues submitted by KAPF were handled. The committee is due to approve its internal work statute expected to be completed at the turn of 1997.

Committee of Developing and Investing Waqf Resources

The Amiri Decree on the establishment of KAPF stipulated that a committee for investing waqf funds shall be formed and charged with preparing the investment strategies and policies, besides conducting a follow-up of the execution thereof. The committee held a number of meetings in which the following issues were discussed:

- Ratifying the projects complementary to the overall plan on developing waqf real estate.
- Evaluating the activities and achievements of the Investment Office for the year 1995.
- Evaluating the activities and achievements of the Investment office during the first nine months of the year 1996.

*Waqf Projects Committee **

The Committee went ahead to realize its objectives based on setting up charitable objectives in behalf of the various sectors of the society, besides providing the required support to the public and governmental projects which stand in need of such support.

The committee held (16) meetings in which many issues were discussed; most important of which are the following:

- Approving the internal work statute of the committee.
- Approving the statute of the waqf projects.
- Studying (44) projects.

There were decisions on each project taken by the committee, such decisions are provided in the schedule of "waqf projects" committee for 1996.

* (For more information, see the report of the Projects' Committee for 1996).



KAPF strategic objectives rest on the following six objectives:

- The establishment of Waqf as a model for charitable spending.
- The establishment of Waqf as an organisational and developmental framework within the institutional structure of the society.
- Realisation of Sharia purposes as specified by dedicators (Waqifs).
- Directing the proceeds to the development of the society.
- Soliciting new awqaf.
- Competent management of Waqf funds.

Out of these six objectives, twenty strategic objectives emanated, thirty two principles constituting the general policies of KAPF were set, and twenty six projects were drawn up to execute the strategy and realise its objectives.*

■ *Organisational Structure*

At the beginning of the year, KAPF approved its new organisational structure which gave an appropriate title to each employee. The new administrative organisation proved appropriate for the current period, yet the implementation of the new strategy may require this administrative organisation to be reviewed and developed during 1997.

■ *Internal Work Institutions*

■ **Awqaf Affairs Board**

The Amiri Decree on the establishment of KAPF stipulated that the Awqaf Affairs Board, the supreme authority at KAPF, should consist of ten members under the chairmanship of the Minister of Awqaf & Islamic Affairs.



* (For more information, please see the full document on KAPF strategy).

- Approving the qualifications of some specialised contractors, companies and consultative bureaus to participate in the tenders to be submitted.
- Defining the principles to be applied when calculating the entitlements of the consultative bureaus in case the date of execution is overdue.
- Setting the conditions to be observed when choosing contractors and consultative engineering bureaus.

Recognition Committee

This committee is in charge of extending cash support out of the waqf proceeds to normal persons, to the needy or to the beneficiaries.

The Committee has carried out the following activities:

- Ratifying the committee's by-law on the organisation of work.
- Designing the forms to be completed.
- Defining the required personal documents and credentials.
- Preparing the files of the needy among the dedicators relatives.
- Preparing a form for keeping the files of those who have no kinship to dedicators.
- Providing the favourable atmosphere to receive the cases by appointing a lady to receive women and a man to receive men.

The committee held (18) meetings in which it decided to extend help to (347) cases for which an amount of KD 596942 was spent.

■ Work Systems

■ Regulations and bylaws

As far as regulations and bylaws are concerned, KAPF carried out the following tasks: -

- The regulations of the major competition for memorizing and reciting the Holy Quran held under the patronage of H.H the Amir.
- The law related to the prize for the preservation of the environment.
- The law related to the Waqf committee for community Development.
- This includes other laws and regulations highlighted in their proper places in this report.

■ Computer Systems:

Based on KAPF interest in Computerizing the work, the relevant KAPF team went ahead with implementing the project of Integrated Systems of Waqf Development. The following systems were carried out:

1. Public Relations System:

It is an extensive and integrated database aiming to boost communication between KAPF and society. The system consists of information groups correlated with one another. They are as follows:



These waqf projects were classified within six categories, as follows:

** Projects already operated*

- 1 - Kuwait Autistic Center
- 2 - Kuwait Major Competition For memorizing and reciting the Holy Quran.
- 3 - Happy Home.
- 4 - A tree per each student.
- 5 - Attending to learning seeker.
- 6 - Cycle for memorizing the Holy Quran.

** Projects already approved and underway*

- 1 - Islamic data bank.
- 2 - Social Hot line.
- 3 - Attending to Kuwaiti craftsmen.
- 4 - Fiqh data base.
- 5 - Time Waqf.
- 6 - Islam net.
- 7 - Scouting city.
- 8 - Restoring traditional mosques.
- 9 - Waqf Giving.
- 10 - Studying waqf deed.
- 11 - Women centers for reciting and memorizing the Holy Quran.

* Projects initially approved with studies being conducted there for (14 projects).

* Projects included in the committee's agenda (9 projects).

* A project referred to the Waqf Fund for Family Welfare.

* Projects already shelved (4 projects).

- Studying sixty requests for aid submitted by governmental, private and NGOs.
- Forming the Grants Committee emanating from the main committee to review the aid requests below KD 10,000 submitted by the different organisations and societies. It is also in charge of deciding the initial studies of the Waqf projects submitted to the main committee.

*Planning Committee***

The Committee held (29) meetings in which more than (130) issues were discussed, ahead of which are the following:

- Follow - up of the execution of 1996 plan projects.
- Approving the estimatory budgets of the waqf Funds.
- KAPF premises in Al Jahez school.
- KAPF third annual forum.
- The executive plan of computer systems.
- The estimatory operational budget for the year 1997.
- The seminar on the Kuwaiti waqf experience (IDB - Bahrain) .

Contracts Committee

The Committee held (12) meetings in which relevant issues were discussed, including:

- Considering (8) invitations to tenders related to implementing constructional projects and supplies.
- Deciding the winning consultative bureaus in connection with some real estate projects.

** (For more information, see the report of the planning committee on the achievements of 1996).



5. Postman Program:

This program supports the E-Mail program on windows as it sends a warning indicating that an E-Mail message is sent to the user without referring to the E-Mail.

6. Library System:

It is a system which facilitates referring to books and periodicals available at KAPF library. It also controls the process of borrowing and returning, and helps in the search for books, periodicals or documents. This process is conducted through searching for the title, the author, the publisher or the classification.

7. KAPF on the INTERNET:

KAPF commissioned its project of linking its activities with the INTERNET to help the dedicators and the public inside and outside Kuwait to get the required information on KAPF activities, departments and projects. They can inquire directly and personally on matters of interest to them. KAPF, through this project, seeks to achieve the following:

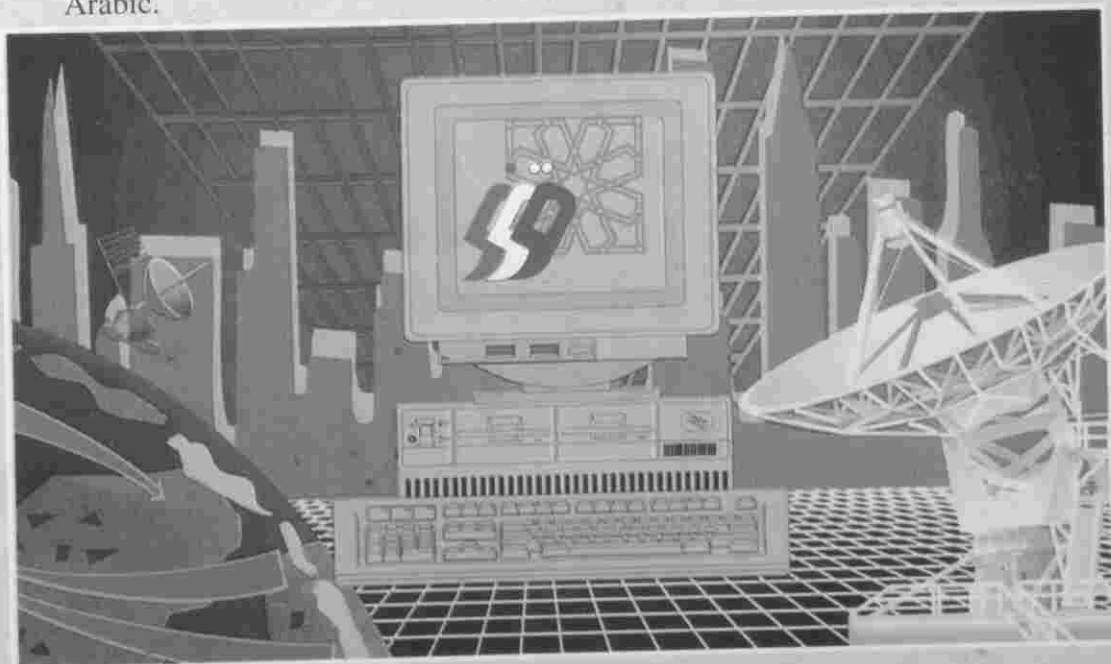
- Strengthening the process of reviving waqf through introducing it, besides introducing the funds' activities and other waqf projects adopted by KAPF.
- Stressing the importance of waqf's role in serving Islam and the process of development.
- Activating the popular participation through calling for dedication to various projects.
- Assisting in coordinating between the governmental and voluntary efforts and their role in developing the society and coping with its problems.
- Providing a main channel for civil communication between Kuwait and other countries to introduce waqf as an Islamic developmental formula.

To identify KAPF home page on the INTERNET, the following address is to be used:

(<http://www/moc.kw/waqf>)

The E-Mail is on the following address: (waqf.comancee.moc.kw)

N.B. The information about KAPF on the INTERNET is in both English and Arabic.



- Dignitaries:

The program includes the basic information on the most important governmental personalities inside and outside Kuwait.

- Private Institutions:

The program includes information on NGO's and their charitable activities.

- Companies and Corporations:

The program includes general information on these companies and corporations, besides their charitable activities.

- Media:

The program includes data on local and foreign media.

- Seminars and Conferences:

The program includes information on the seminars, conferences, exhibitions and charity events related to waqf activities.

- Participants from other countries:

The Program includes information on the participants in KAPF seminars and conferences, and details of their visits to Kuwait.



2 - Inventory

A database which includes information on the p.c.'s used by KAPF employees, their technical specification, dates of purchase and suppliers' data. It also includes the maintenance contracts, follow-up of orders, components of such orders, besides the information on the users in the various departments of KAPF.



3. The System on Imams and Muazzens houses:

The system includes information on the Imams' houses, the units of each property and full information on the occupants thereof.

4. Quran Competition:

The system consists of a data base covering the participating bodies and the participants' names. The system distributes the examiners among the testing committees and competitors. It also chooses the test questions for each participant, helps in the process of evaluation and decides the winners.



● *English Language Lessons*

Based on KAPF interest in promoting the above mentioned participants, a language program was set down as follows:

No	No. of Participants
Term I	4
Term 2	4
Term 3	16
Term 4	7
Total	31

● *Individual Programs*

Based on the training requirements of the administrative units at KAPF, and to estimate the training requirements to promote such units through developing the technical and practical abilities of the employees, eighty six employees entered into a training program.

● *Orientation Program (Waqf 1)*

This program seeks to promote the awareness of the shari'a and developmental issues among KAPF employees. The program also seeks to bridge the gap between the message and the person conducting it.

The program was held (5) times with (66) executive participants. The course started from the second half of 1996 and it is expected to be complete with "Waqf 2" project.



● *Foreign Programmes*

(11) Participants were nominated to attend specialised programmes, each in his respective area, as follows:

- U.S.A(5), U.K (3), Singapore (2), UAE (Dubai) (2)



■ *Human Investment*

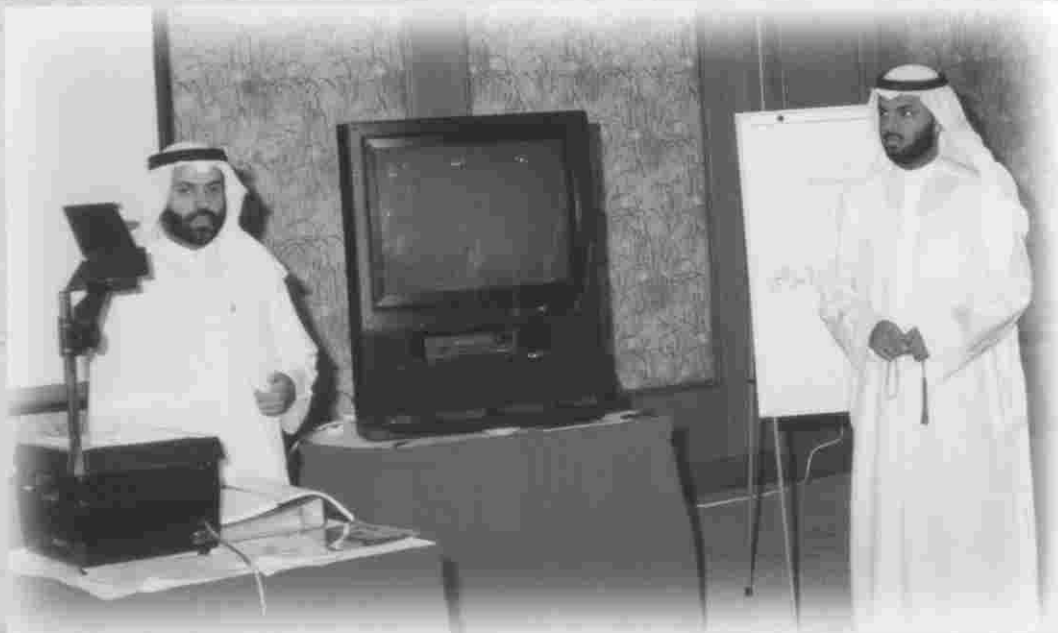
Based on KAPF interest in promoting the human element and to improve performance in the organisational structure of KAPF, the following training courses were conducted:

■ **Training program's**

● *Fundamental Programs' Project.*

This project consists of (5) training programs, as detailed below:

The Name of the Program	No of Participants	No. of sessions
- Preparing and Writing Reports	32	2
- Skills of preparing and writing Financial reports	13	1
- Oversight skills	11	1
- Collective work spirit	25	2
- Strategic Planning	16	1



● *Obliterating Computer illiteracy*

As a complement to the elimination of computer illiteracy started in 1995, some introductory programs in computer were conducted. Advanced programs continued to be held as follows:

Name of Program MS Dos	No of Participants	No of Sessions
MS. DOS	12	1
AD. EXCEL	19	1
DATA ENTRY	18	1
AD. WORD	41	3
MS. EXCEL	50	4
MS. WIND	34	2
MS. WORD	38	3

CALLING FOR WAQF

This axis constitutes one of the major pillars of KAPF mission. Through this call for waqf, KAPF looks forward to achieving two goals:

First: Disseminating the concept of waqf as a developmental institution having peculiar Sharia rules and regulations, besides being the sharia formula suited to citizens' participation, regardless of their financial abilities, in the charitable works in religious and social domains.

Second: Forming new waqf, whether or not KAPF appointed or shared in appointing an administrator therefor. This caused KAPF activities to diversify in this area. In this respect, we shall handle KAPF media activities related to calling for waqf, besides highlighting the important results which has been achieved in the area of forming new awqaf and getting contributions.

■ Media

■ Honouring H.H. The Amir

On the occasion of choosing H.H the Amir Sheikh Jaber Al Ahmad Al Jaber Al Sabah as the charitable personality of the year, KAPF celebrated this occasion by holding a party at Sheikha Hall, Regency Palace Hotel on 14.1.1996. H. H the Amir deputised H. E the Minister of the Amiri Diwan Sheikh Nasser Mohammed Al Ahmad Al Sabah to attend the party to which Kuwaiti dignitaries, including Sheikhs, ministers, National Assembly and Municipal Council members, dedicators (waqifs) and their descendants, trustees on the thirds, charities and NGO's Boards and businessmen were invited.





■ Evaluation of performance System:

The system seeks to reach an objective differentiation between the performance of employees, locating weaknesses and generating fair competition among the administrative units.

It also seeks to develop positive working values which boost the sense of responsibility. A system of evaluation has been initiated to assess the performance of: -

* The administrative unit:-

— This is carried out through evaluating the achievement of its projects.

* Employees:-

Employees are viewed as major participants in the specified work, or as supporters thereto.

Their evaluation is supposed to be conducted through:

- The volume of participation in executing the project.
- Levels of performance and skill competence, This project is expected to be completed at the turn of the next year.

■ Accountancy Structure

Based on the accountancy principles in the Islamic thought and all details related thereto, to develop the financial data on the waqf funds, and to lay down an accurate data base from which a secure start can be assured, the Awqaf Affairs Board agreed on taking 1994 as the base year in KAPF accounts.

A committee, headed by KAPF Secretary- General, was formed to prepare the final accounts for waqf funds as they are on 31.12.1990. This was carried out in conformance with the existing accountancy practises. The committee, together with the teams stemming from it, has succeeded in getting the approval of the Awqaf Affairs Board of the final accounts for the year 1994, and the final accounts for the year 1995. Accordingly, accurate financial data were provided on which control and planning departments at KAPF can rely.*

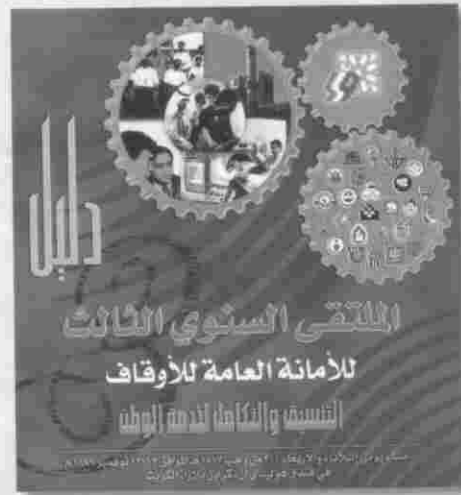
* For more information, see the Secretary - General's report on KAPF financial report.

■ **The Third Annual Forum.**

The third annual forum was held on 12-13 November, 1996 under the motto "Coordination and Integration ... to serve the Country". It was held under the patronage of H. H. Sheikh Saad Al Abdulla Al Salem Al Sabah, Crown- Prince and Premier, who deputised the Minister of Justice and Islamic Affairs H. E Mohammad Dhaif Allah Sharar to open the forum. Several activities were introduced covering intellectual, cultural, social, marketing and media domains, namely:

• **Discussion seminars**

first: Three seminars were held and some waqf



experiences were submitted as follows:

- The Malaysian experience was submitted by the Malaysian waqf minister, Mr Abdul Hameed Othman.
- The Bosnian experience was submitted by a distinguished Bosnian scholar Mustafa Tuiric.
- The Turkish experience was submitted by Dr. Ibrahim Ates, Turkish waqf Director.

Second: KAPF strategy up to 2005 was submitted. by KAPF Secretary General.

Third: The third seminar was dedicated to discussing the motto of the forum "Coordination and Integration "... to serve the country". National Assembly member Dr. Nasser Al Sanie, chairman of the Financial Committee, and Dr. Waleed Abdul Mohsen Al Waheeb the general coordinator for restructuring the executive system of the state took part in the discussion



■ Honouring Kuwait Mobile Telephones

KAPF held a party to Kuwait Mobile Telephones in recognition of forming a charitable waqf for KD 1 million. Kuwait Mobile Telephones Co Chairman Mr Abdul Aziz Al Ayoub and other members of the board participated in the party. Among the attendants were Sheikh Khalifa bin Hamad Al Khalifa, Bahraini Assistant undersecretary of the Ministry of Justice & Islamic Affairs, Mr. Mustafa Abdul Fattah, Egyptian waqf Director, in addition to the officials and employees of Kuwait Mobile Telephone Company. Trophies were distributed to the chairman and members of the board and the ex-chairmen. Other prizes were distributed through drawing to some



of the company's employees. Prizes were offered by some national companies in recognition of this great charitable initiative made by Kuwait Mobile Telephones' Company. These companies were:-

- Nasser Abdul Jaleel Company.
- Al Arfaj Co.
- Jamal Nayef Al Dabboos Est.
- Al Bahar Center.
- Middle East Appliances Co.
- Gulf Innovation Co.
- Mohammad Abdul Aziz Al Otai-bi Est.
- Eissa Husein Al yousufi Co.
- Bader M. Abdul Aziz Al Mailem Co.
- Internatianal Key.
- Ali & Fuad Al Ghanim General Trading Co.
- Le Meridien.
- Al Zamani Jewelry.



4 - Fourth Sector:

This includes the employees of the Ministry of Awqaf & Islamic Affairs who patronised waqf before the establishment of KAPF.



■ Waqf Major Competition

(30) thousand competitors participated in this contest which was based on the waqf concepts and information. Al Watan daily newspaper published the relevant questions and highlighted the competition prizes. Another (26) Companies and corporations offered valuable prizes. Among those companies are the following:-

- Al Watan Press & Publishing House.
- Arab Motors Group (Ford).
- Kuwait Finance House.
- Al Zamani Jewellery.
- Bank of Kuwait & the Middle East.
- Kuwait Mobile Communication.
- Human Investment Company.
- Kuwait Refrigerating Industry.
- National Industries Co.
- Eissa Husein Al yousufi.
- Kuwait Oil Company (KOC).
- Arab Trading Company (Baidoon).
- Carpet Industry Co.
- Kuwait Real Estete Bank.
- Al Alamia - (Sakhr).
- Gulf Divers' Company.
- General Warehouse Co.
- Al Muowsherji Catering Co.
- Kuwait Cotton Products Co.
- Regency Palace Hotel.
- Holiday Inn Crown Plaza - Kuwait.
- Best & Bestern Hotel.
- Saleh Al Roumi Trad & Cont. Company (LaBaguette)
- Kuwaiti Shipping Agencies Co.
- Arab Beverages Co. (Canada dry).
- Livestock Transport & Trad Co.



• *Waqf Exhibition*

The exhibition included (12) divisions demonstrating the achievements of KAPF over one whole year. The exhibition aimed to get the public acquainted with KAPF and its activities, popularize the projects, call for dedication and solicit new awqaf.



• *Recognition Party*

Based on KAPF convention to honour charitable people, a group of personalities divided into four categories were honoured, as follows:-

- 1 - First Category: This includes current chairmen of waqf funds.
- 2 - Second Category: This includes members of new waqf Projects' Committees.



- 3 - Third Category: This includes dedicators and contributors, whether these be individuals or corporations.



■ Contributions

In addition to the contributions offered to KAPF as shown above, the National Bank of Kuwait made a contribution to the waqf Fund for Family Welfare under the motto "Do good in a goodly month" the idea of which is based on giving (100) fils per each withdrawal operation conducted by customers through ATM'S throughout the State of Kuwait, in addition to k-Net services. Such amounts reached kD 35,400/00.





■ KAPF publications

In view of a good number of subsidiary institutions of KAPF and the multiplicity of activities conducted by them, there were numerous publications, including the following:-

- The Annual Report for 1994 (in English).
- The Annual Report for 1995.
- Waqf Projects (statutes and project study application forms).
- Statute of Waqf Committees for Community Development in some residential areas.
- Community Trusts: A new force in the British charitable work (translated)
- Philanthropic Foundations in the U.S.A (Translated).

The publications of the waqf projects and funds exceeded (60) and they introduced and defined the waqf projects and funds, besides counting the achievements already realised.



■ *New awqaf*

Taking into consideration that KAPF so far has not started a marketing campaign to win new awqaf, yet the dedicated funds through this year amounted to KD 4,962,698/403. detailed as follows:

Type of waqf	Amount
1 Earmarked for the Islamic Cooperation Fund.	KD(3,346,314/ 000)
2 Mobile Telephones' Co.	KD (1,469,615/ 000)
3 Dedicated to Kuwait's Autistic Center.	K,D (45,151/ 000)
4 Contributions to Kuwait Charitable Waqf.	K ,D.(45,078/ 000)
5 Dedicated to mosques.	KD (31,230/ 000)





■ Waqf Projects

Following the same lines, KAPF spent the following amounts through the waqf projects:-

- Kuwait Autistic Center

It is a project aiming to secure an accurate program to cope with the difficulties manifested in the autistic child's behaviour through providing an integrated educational environment which is meant to optimize the competence of the children and promote their social and educational abilities. The amounts spent on this Center amounted to KD 103135/-

- The major Competition for memorizing the Holy Quran

This Competition was patronized by H.H. the Amir and it aims to encourage citizens of all age categories to memorize and recite the Book of Allah. An amount of KD 13,629/00 was spent on the competition.

- "A tree per each student" Project

This project seeks to promote awareness on the importance of preserving the environment and to utilize the students capabilities in developing and maintaining it. An amount of KD 16,033/00 was spent on this project.

- Hawalli Recreational and Service Project (Culture and Learning library)

The project is represented in establishing a library in which the latest developments in self-education are presented. Besides, sources of learning and the transfer of audio and video learning will contribute to research opportunities and self education.

The project is located in Hawalli, with an area of 2000 square metres. It aims to the following:

1. Increasing the cultural awareness among young men.
2. Boosting self-learning abilities, receiving information sources and other up-to-date scientific methods.



INVESTMENT

Throughout 1996, the Investment office at KAPF continued its efforts to double the investment revenues through opening new horizons based on diversifying the investment activities and widening their scope through investment channels which agree with the Sharia regulations and enjoy a great deal of profitability and security. For this reason, the Investment office paid due attention to the cash investment operations. Furthermore, a number of investment projects were executed in the real estate domain according to the approved schedule in order to develop the waqf property.



A number of economically unproductive waqf assets were disposed of through sale. Moreover, KAPF patronized a number of social and constructional projects which required big capitals. Meanwhile, the economic performance had manifested a remarkable growth which was reflected positively in the realised income figures in 1996 as they increased by 29.7%. This, no doubt, increased the volume of KAPF assets, and thereby consolidated its ability to carry out a larger investment activity which enabled it to play a better role in boosting the social and economic development. Following are the details of the revenues realized during 1996.*



* For more information please see the financial report for (1996).





3. Providing the proper tools of scientific research to the growing generations, besides providing supportive activities to achieve the integration and correlation in the activities being provided.
- 4 - Giving the opportunity to the publishing houses to exhibit and market the most up-to-date books and other sources.
- 5 - Introducing the computer to facilitate the process of benefiting from the available information as quickly as possible.
- 6 - Preparing programs and holding sessions to the growing generations on the innovative thinking..

An agreement was concluded with HIC to execute the project. The architectural details have been completed and the relevant companies will be invited to tender.

■ *Dedicators' descendants and relatives*

KAPF, through the Recognition Committee, pays great attention to the dedicators' descendants and relatives in consideration of their noble deeds, whether these be owners of familial waqf or joint waqf, just relatives in the charitable waqf.

The amounts spent on this side can be detailed as follows:

- Dedicators' relatives	KD 36,7736	representing 61.1%
- Non- relatives	KD 22,9206	representing 38.4%

■ *Authorization for spending*

In consolidation of integration and coordination, and to avoid confusion in activities and efforts, KAPF authorized the Zakat House to act on its behalf in matters related to putting into effect some of the dedicators' conditions with respect to sacrifice animals. The amount extended by the Zakat House reached KD 48,320/-

■ *Supporting Corporations, societies and authorities*

The support extended by KAPF to the various corporations, societies and authorities during this year amounted to 982,087/- detailed as follows:

Domain	Amount	Percentage
- Social domain.	KD 428,936/-	43.6%
- Educational domain.	KD 291,271/-	29.6%
- Cultural domain.	KD 168,000/-	17.1%
- Religious domain.	KD 38,230/-	3.8%
- Scientific domain.	KD 37,000/-	3.7%
- Health domain.	KD 18,650/-	1.8%

The nature of KAPF activities entail the establishment of distinguished relations with the other bodies in the various areas.



■ Internal relations

■ Official Institutions

KAPF is interested in consolidating its relations with the various official departments to support their projects which match with those belonging to KAPF. This comes in execution of the cooperation protocols signed with these departments. KAPF has extended support to these projects, ahead of which are the following: -

- Ministry of Awqaf & Islamic Affairs.
- Zakat House.
- Ministry of Social Affairs & Labour.
- Ministry of Education.
- Ministry of Health.
- University of Kuwait.
- Public Authority for Applied Education. & Training.

■ Private Institutions

By virtue of its strategic trends, KAPF seeks to bolster cooperation with the private

A statement of revenues for the period ended on 31.12.1996.

Description	1996	1995	Change %
	KD	KD	
Assets	5,656,890	5,231,898	8,1%
Term deposits	227,860	184,645	23,4%
Murabahas	959,913	880,933	9,%
Funds & Portfolios	1,587,498	1,068.191	48,6%
Securities	1,388,838	1,249,107	11%
Associate Companies	531,456	378,458	40.4%
Exchange difference	235,000/-	-	-
Miscell	43,300	11,604	-
Total Revenues	10,634,755	9,004.836	18.1%



To get an idea about the progress of KAPF, we can follow the financial indices along the four years.

Financial indices - Net Revenues rate to capital

Description	93	94	95	96
Capital	93,924,370	93,924,379	94,651,78	95,010,835
Net Revenue	4,960,283	7,027,795	8,626,787	10,139,364
Net Revenues to capital	5.28	7.89	9.11	10.67

Net Revenues rate to waqf monies

Net Revenues to total waqf monies.	93	94	95	96
monies.	93,924,379	99,452,558	106,100,648	113,686,864
Description	4,960,283	7,027,795	8,626,787	10,139,364
Total Waqf monies	5,28	7.1	8,13	8,91

Net Revenues to total assets

Description	93	94	95	96
Total assets	96,361,257	100,989,938	107,671,961	115,646,043
Net Revenues	4,960,283	7,027,787	8,626,787	10,139,364
Net Revenues to total assets	5,14	6.95	8	8,76





- Kuwait Computer Society.
- Women's Cultural and Social Society.
- Kuwaiti Women's Volunteering society.
- Kuwaiti Teachers' Association.
- Al Sadu Craft Society.
- Kuwait Institute for Scientific Research.
- Kuwaiti Students Union (Kuwait University).
- Social Studies Union.
- Amateurish Divers' Committee .
- General Fire Brigade.
- Farwania Governorate Nursery.





bodies. This cooperation is embodied in the direct cash support extended to encourage their activities, besides conducting joint activities with KAPF and coordination in issues related to their activities. Among the institutions with which bridges of cooperation were extended are the following: -

- Craftsmen Union.
- Bayader Al Salam Society.
- Kuwait Scout Society.
- Kuwaiti Guides Society.
- Al Najat Charitable Society and other Committees stemming from it.
- International Islamic Agency and Committees stemming from it.
- Social Reform Society and Committees stemming therefrom.
- Islamic Revival Society and Committees stemming from it.
- Kuwaiti Formative Art Society.





- Participating in the annual conference of the Supreme Islamic Board in the Arab Republic of Egypt.



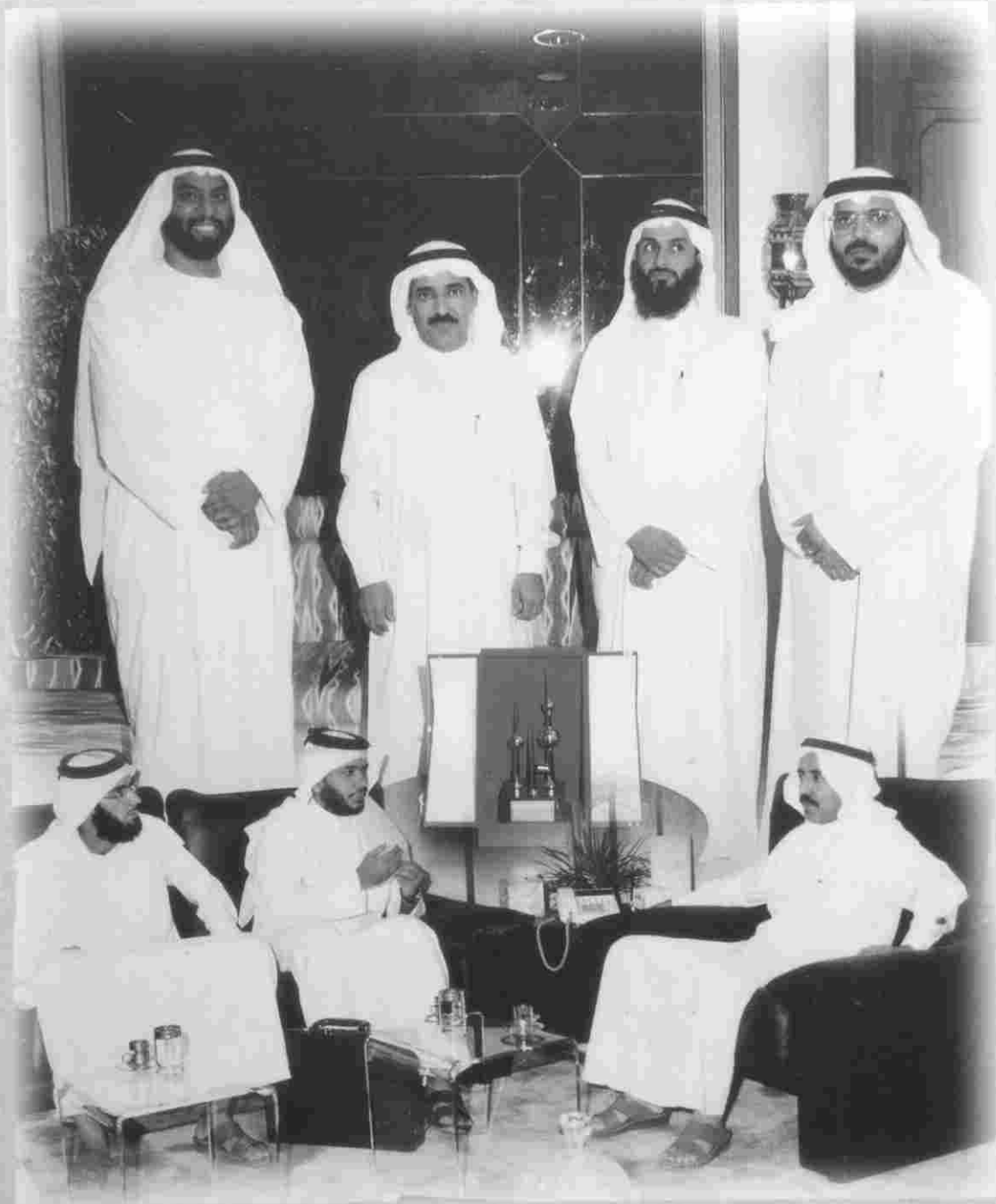
- Assisting in a training rehabilitative project from which various sectors of the Lebanese society benefited. The project was hailed by the official bodies in Lebanon.
- Participating in the Turkish waqf week in which the Kuwati experience was presented on 2-8 Dec, 1996.
- Introducing a draft agreement of cooperation between KAPF and the waqf Directorate in Turkey in terms of organising and exchanging information and experience in the areas of waqf in view of the historical role played by the Turkish waqf.

Furthermore, there were many communications and visits to Gulf countries, the Maldives, Bangladesh, Brunei, Malaysia, Iran, Pakistan and Mauritania.



■ *Foreign Relations*

KAPF went ahead to establish constructive relations with waqf affairs administrators in a number of Gulf, Arab and Islamic countries. It also communicated with some foreign countries in areas of joint work, besides cooperating with some Islamic and international organisations.



Relations with Gulf, Arab and Islamic countries.

Visits were paid to some Gulf countries to benefit from their experience in managing and investing waqf, besides presenting Kuwait's modern experience in this area. Following are details of these efforts:



The complex will include the following

- * Two basements, one for a parking and the second for commercial shops and basic services to the building, such as the mechanical and electrical equipment.
- * A ground floor containing shops, lifts and public services.
- * Mezzanine for business offices and public services.
- * 19 floors dedicated for offices.

The participation agreement therefor has been signed on Aug 1, 1996. Dr. Ahmad Mohammad Ali, the IDB manager, signed the agreement on behalf of the bank.

- extending support to waqf Data Bank Project which aims to set an international data base on Islamic waqf based on three bases:
 - * Fiqh basis
 - * Administrative basis
 - * Statistical basis

An agreement was reached on forming a committee from KAPF and IDB to decide on the details.

- Supporting the Kuwait Waqf Experience held in the State of Bahrain at the request of the IDB. This forum comes within the context of presenting successful experiences adopted by the IDB in an attempt to intensify communication and coordination.

■ **Baraka Islamic Bank**

To strengthen the mutual cooperation, Baraka Islamic Bank (BIB) for investment (Bahrain), showed an interest in translating the symposium "Towards a developmental role of waqf" into English to disseminate awareness among the non-Arab minorities.


 بنك التنمية الإسلامية

أبحاث نموذج نحو دور الوقف
للوقف

المشاركون

د. أحمد محمد علي	الشيخ صالح كليل
د. جمال بوزغني	د. هاني الزموي
د. محمد الحناوي	د. نزيه حنيفة
د. علي حنيفة	عماد أحمد صهيبي
	د. مسرور السبيعي


د. الوكيل
د. الوكيل



Relations with western countries

• *Britain*

Britain has distinguished relations with KAPF through the following:-

- The British embassy in the State of Kuwait, the National Union of Kuwait Students, the Islamic Society in Aberdeen, the Christian - Moslem Dialogue Center of Birmingham University, The following steps were taken:-
- A Cooperation agreement was concluded between the University of Oxford and KAPF.
- A Kuwaiti Waqf society is getting underway in the U.K.

• *The United States of America*

Bridges of cooperation were extended with some agencies with similar interests through joint activities, such as:-

The National Union of Kuwait students, The Kuwaiti embassy, The Islamic Center in New York, School of Islamic social Sciences, American Islamic Council, and Dar Al Islam. As a result, a Kuwaiti waqf society is getting underway in the U. S.A

Relations with Arab, Islamic and International Organizations

Within the framework of cooperation with Arab, Islamic and international organizations, KAPF conducted the following activities.

● *Relations with investment authorities*

■ *Islamic Development Bank*



The Islamic Development Bank, in view of its objectives to boost economic development and social progress to the member states, has become a strategic ally to KAPF and its developmental projects. Meetings between the official of both parties led to agreements on the following:-

- Assisting in establishing the largest Commercial Center for investing waqf monies as the IDB contributed to the project by paying USD 17,290,000 for constructing and supervising the building. The project aims to build a commercial complex on a 17685 sqm piece of land.

Foreign Relation of Kuwait Waqf for Islamic Developmental studies (Nuhoudhe)

- Nuhoudhe waqf was promulgated on 21.7.96 and it aims to contribute to rationalizing the society's development movement and promoting it within a contemporary Islamic framework. H.H. Sheiks Saad Al Abdulla Al Salem Al Sabah, Crown Prince and Premier represents the Waqf Supreme President and patron.

The waqf carried out the following activities

- Concluding an agreement with Al Azhar University in recognition of its his historical and leading role in activating fiqh researches. The agreement was signed by Sheikh Mohammed Sayyed Tantawi on behalf of Al Azhar.
- Signing three executive programmes with Al Azhar University. They were signed by Dr Ahmad Omar Hashem, the University rector. The programmes include



- * A program for attending to the gifted Egyptian students of Al-Azher University
- * Nuhoudhe competition for academic researches meant for Egeyption students at Al Azhar Univerisity.
- * Nuhoudhe scholarships for the Kuwaiti post-graduates at Al Azher Universtiy
- Nuhoudhe waqf held a seminar on education and overall development in the Islamic world on November 1996.
- Signing an agreement of cooperation with the ISESCO in view of its positive contributions in activating the Islamic studies and attending to the cultural movement. The agreement was signed by Dr. Abdul Aziz bin Othman Al Twaijri, ISESCO Director - General.



● *United Nations Orgainzations*

• **United Nations**

On the way to preparing a cooperation project with the UN organizations to benefit from this organization in exchange for the Kuwaiti financial contributions to the organisation, the following steps have been taken:

- Identifying the communication - related parties



- Meeting some UN officials (UNDP)
- Presenting KAPF project and ambitions in an attempt to reach a joint formulation for the cooperation project with the organisation
- Community development and craftsmen issues were chosen as formulas of cooperation with the organization.
- Mr James Gustave, UNDP manager, paid a visit to KAPF on 30-3-1996 to strengthen ties with KAPF and consider other channels of cooperation.

• **NGO'S**

KAPF delegate participated in the Annual Conference of Council on Foundations in Atlanta city. During the conference, the following steps were taken:

- KAPF asked for a permission to make a major speech on waqf during the 1997 conference entitled "Waqf institution and its role in the Islamic civilization"
- Getting an initial approval for KAPF membership in Council on Foundations. Through this membership, KAPF will have access to the services extended by the Council, such as the legal consultations, free publications and discounts up to 50%
- Seeking to get the right to translate NCNB booklets.

■ *Academic cooperation*

■ **Kuwaiti Center for Researches and studies**

In execution of the contract concluded with KAPF, the Kuwaiti Center for Researches and studies is conducting a comprehensive study on the Kuwaiti waqf deeds. It is the intention of KAPF to unfold the true value of these deeds and what they indicate in terms of legal and jurisprudential questions, besides handling the various aspects of economic, social, intellectual and civil development of the Kuwaiti society and their impact on waqf.

The study is in its final stages.

■ **University of Kuwait**

- Signing an agreement between KAPF and the University of Kuwait in the area of academic research. The agreement was signed by Dr. Fayza Al Khorafi, the university rector. One prompt result of this agreement is the submission of a project on "the History of Charitable Work in Kuwait: A university professor was nominated to supervise this book.



■ **Ministry of Higher Education**

Based on the joint developmental objectives of both the Ministry of Higher Education and KAPF in the areas of academic development, and, sensing the importance of science in any progress, to encourage the Kuwaiti students studying in the U.S.A and cope with their study requirements, an agreement was signed between the Ministry of Higher Education, and KAPF to support the Kuwaiti gifted students in the U.S.A. Dr. Rasha Al Humoud Al Sabah (Ministry undersecretary) signed the agreement on behalf of the Ministry of Higher Education .



ACADEMIC ACTIVITY

Every work has its own literature and documents which must be maintained and authenticated for revision and development purposes later. It is known that "Nuhoudhe" waqf carried out by KAPF has become a national and religious commitment from which good results are expected. Therefore, KAPF directed a good part of its attention to the academic side. Among the remarkable achievements in this field are the following:-

■ *Documentation of systems*

■ Documenting internal work systems

KAPF published three booklets in which all regulations and by-laws were included. These booklets are as follows:-

- Waqf Projects: General statute and projects study forms:
- The General statute for the Waqf Committees for Community Development in the residential areas.
- Administrative by-laws:

■ Evaluating the second Annual Forum of KAPF

A field evaluative study was conducted to document the results of the forum, to preserve the accumulated experience, and to benefit from the planning approach of the Forum as a reference for similar activities. The study was published in two parts.

■ *Translations*

This is an important channel which contributes to the academic activities of KAPF. Through translation, foreign resources can be utilised in all matters related to KAPF and its activities. In this field, the following activities were made:-

* Translations of charitable and voluntary work:

This project aims to translate selected foreign publications related to charitable and voluntary work. It is expected to publish them in a series form covering charitable and voluntary work, presenting its schools and defining its frames. The series started by:

- Community Trust.
- Philanthropic Foundations in the U.S.A.

In addition to these, several booklets, reports and letters were translated from Arabic into English, including:

- KAPF defined (A brochure).
- The Amiri Decree on the Establishment of KAPF.
- The Waqf Funds and the Ministerial decree related thereto.
- The Annual Report of 1994.
- The Annual Report of 1995.
- The Annual Report of 1996.
- A Strategic vision to Promote the Developmental Role of Waqf.
- Some waqf deeds.



- Preparing the user's directory.
- Preparing production studies, besides setting the marketing plans for the product.
- The final product on a light disc including the fiqh (jurisprudence) database.
- Executing the objective research.

■ *Studies and Researches*

■ "A strategic Vision to Promote Waqf"

- Studies on promoting Waqf KAPF finished its study entitled "A strategic Vision to Promote Waqf" as recommended by the Executive Council of the Ministers of Awqaf in the Islamic countries on 12.9.1995 The study was based on 5 axes:
 - * The role of waqf in the developmental process.
 - *The contemporary trends in developing waqf investment.
 - * Calling for reviving the Waqf tradition.
 - * Characteristics of organisational structure of the waqf sector.
 - * Horizons of sharia "ijtihad" (discretionary science) in the contemporary waqf issues.

The study is regarded as the first of its kind resulting from a collective effort all over the Islamic world. It is a welcome addition to the waqf library. The study was conducted by a group of concerned scholars and researchers, and it will be submitted as a working paper during the conference of the ministers of Awqaf due to be held in Jakarta next year.

■ **Post- Graduate studies and its by-law**

This project comes as a part of KAPF interest to intensify academic research through supporting M.A and Ph.D students in a way that meshes with KAPF trends. A paper was prepared on the project objectives as well as the mechanisms of executing them. Students will be selected from inside and outside Kuwait. The study will be conducted on a full time or a part time basis.

■ **Kuwaiti Waqf experience**

KAPF prepared a working paper touching the Kuwaiti waqf experience. The paper fell in 6 points:-

- The historical background of waqf management.
- KAPF organisational structure.
- Strategic trends of KAPF.
- Experience of investing waqf monies.
- Waqf funds: general framework - definition - objectives.
- Waqf fund for health development (prototype for a future experience).

These papers, (known as the Kuwaiti experience,) were submitted during the Bahrain Symposium on 5-6 November, 1996. The symposium contributed to strengthen-



■ Electronic publication project to serve Islamic Fiqh

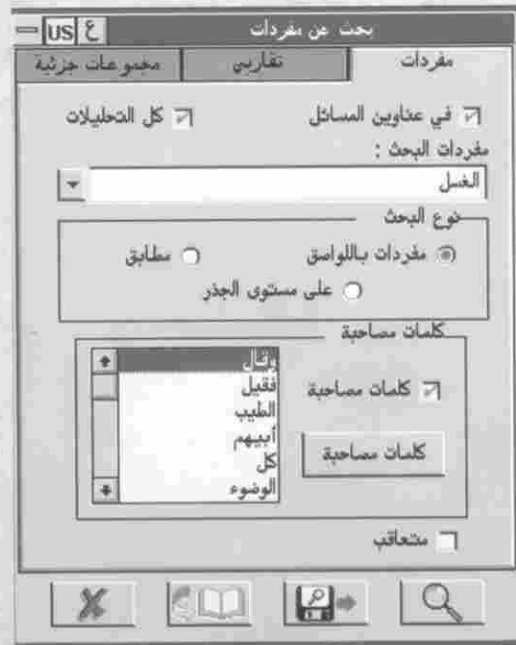
Based on the interest in using computer to facilitate the work of fiqh researchers and to overcome the problems which confront them, KAPF signed an agreement with Al Alamia Company to execute a project directed at benefiting from the computers in assimilating the major fiqh books on the various schools of thought.

Great steps in executing the projects and developing it have been taken during 1996, including the following:-

- The entry of the Islamic Development Bank as a partner in the project
- Sensing the paramount importance of the project, the IDB showed a genuine interest in participating in the project. Shares have been distributed as follows:

Direction	percentage
- IDB	46.7%
- KAPF	26.7%
- AL Alamia	26.7%

- Completing the Documents's Project
They fall in the following documents:
 - (a) Specifying the system requirements
 - (b) Specifying the external design of the system.
 - (c) Specifying the internal design of the system
 - (d) Specifying system approval test.
 - (e) System identification plan.
 - (f) Document of testing the experimental copy.



- Completing, codifying, editing and revising books

This stage was due to start on 1.5.1995 and to end on 31.12.96. A number of 96 books were finished and the rest are expected to end by June 1997.

- Loading 46 books on records

The company in charge had loaded 46 books on CD-ROM.

- Testing Experimental Copy

An experimental copy for the database program was prepared after being loaded with 10 books in order to analyse the environment of the system and test its efficiency. The experimental copy was tested by specialised people in the hope of benefiting from their remarks in the actual application of the program. The final stages of the project started at the turn of 1997 and it is expected to last for 10 months as they will include:

- Outcome of the system approval.
- The final design of the program with all its sides.

الترتيب	العنوان	المؤلف	الطبعة
1	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
2	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
3	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
4	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
5	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
6	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
7	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
8	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
9	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
10	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
11	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية
12	الكتاب على وجه التحديد	عمل في الترتيب والتحرير والتأليف	الأدب العربية



ing ties with the State of Bahrain. The Islamic Development Bank supported the Symposium as part of its contributions to strengthen KAPF.



■ *The library*

- A computerized system was prepared for the library to facilitate the process of locating books and inquiring about the basic data of the book, besides making a system for classification, borrowing and inventory.
- The library follows - up the most important issues discussed by Arab and foreign press. Clippings will be classified according to the nature of each issue.
- Forming a committee to set a strategy for establishing KAPF library and systems of operating it in the hope of serving the waqf issues in terms of its developmental and Shari'a sides.





Kuwait Awqaf Public Foundation

Sharq, Dasman Complex, P.O. Box 482 Safat - code 13005 Kuwait
Tel: 2418008 - Fax: 2418011